



## PTO Meeting Minutes

### **Dr. Ronald E. McNair Middle School PTO**

**Date:** November 17, 2025 (The 3<sup>rd</sup> Monday of Each Month)

**Location:** Virtual Meeting

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#### **1. Call to Order: Mrs. Gaston – 5:41pm**

#### **2. Reading of Previous Minutes: Mrs. Abdullah**

- **Date of Previous Meeting:** 10/20/2025
- **Motion to Approve:** Yes
- **Seconded:** Yes
- **Approved / Amended:** Approved

#### **3. Officers' Reports**

##### **a. Treasurer's Report:**

- Previous Balance: \$2175.52
- \$300 donation received from Ms. Owens for Teacher Appreciation
- \$7.88 received from Square.
- Ending Balance: \$2558.49
- Motioned and accepted report.

#### **4. Welcome/Introductions**

- Chanell Owens, Attorney at Law. Welcome!

#### **5. Principal's Report: Counselor Cofer – Social Worker**

- Angel Tree - Donations needed by December 12<sup>th</sup>. Requested \$25 Gift Cards & Gift Bag, Payments include Cash, Cash App or Zelle, or Kroger gift cards. Motion to participate was accepted. Vote passed for the amount of \$200. Donation form and electronic payment via Paypal to be provided to Ms. Cofer from McNair PTO.
- Additional announcements: Basketball game tonight at McNair, PBIS Bucks & Matrix posted by end of year, field trip to Produced Hydroponics, wrapping up gifted testing, Benchmarking and MAP Testing upcoming, grades posting Wednesday, 11/19 and report cards distributed on Friday of after Thanksgiving, Thanksgiving Luncheon this Thursday with scholars, Career Day and College Expo is this Wednesday, 11/19, and picture makeup day is December 1<sup>st</sup>.
- Ms. RC will confirm details of email communication with Ms. Hardaway to send out in the morning.

## 6. Committee Reports

### a. Events Committee: Lysa Moore

- Two teacher appreciation (TA) events this year. Thursday, 11/20, Chick-Fil-A & Cozy Cart. December 8<sup>th</sup> – Zen Room TBD. Mrs. Gaston to provide additional water kettle.

### b. Fundraiser/Activities Committee – Mrs. Smith

- Game day concession dates confirmed for basketball – January 7<sup>th</sup> and January 14<sup>th</sup>. Wrestling TBD per Hardaway's response.
- BINGO & Fall Festival to be rescheduled.
- PTO Membership Drive results will be provided by the end of month.
- **Mrs. Dobbs:** Thanksgiving Baskets – Turkeys have been donated, still in need of green beans and yams. Wednesday, 11/19, is drop-off date. Thanks to Ms. Cofer and Counseling Dept for donations!
- **Mrs. Dobbs:** Chili Cook-Off Fundraiser – Bring in dish and judges will taste. Contestants will pay to participate. Faye Harris will lead.

## 7. New Business

- a. Website hosting and management to be done by Ms. Melendrez.
- b. Volunteers for Career Day, 11/19.

## 8. Announcements

- a. Next meeting is December 15th

## 9. Adjournment

- a. Time Adjourned – 6:49pm

